

Palmerston Covid-Secure Bowling Procedure

(correct at 01-09-20)

Objective

This practical guide is based on advice given by the EIBA and in accordance with Government rules. It covers safe access, changing into the correct footwear, playing your game and leaving the building. Our primary objective is to help safeguard our members and volunteers during the COVID-19 pandemic.

These procedures are under constant review and will be updated as advice from Government and the EIBA evolves.

Members **must abide by these measures at all times**. Wilful disregard will not be tolerated.

Booking

Unless playing in a scheduled League game, it will be necessary to book drives, rollups, competitions, etc. before arriving. Please refer to the booking guide.

Basic principles when in the club

1. 2 metre social distance : based on Government guidelines. Where this is impractical it can be reduced to 1 meter if there are other mitigating factors e.g. walking by someone but not facing each other.
2. Sanitise everything you touch. We have provided sanitising solution and wipes at various points throughout the building.
3. Face masks: wear a face covering entering and exiting. You may remove it when on the rink playing the game.

Keeping to the marked route

We have created a route into the building which may seem a little convoluted but it is there to ensure we remain a safe distance away from each other and avoid queueing outdoors. Please see the entry and exit diagrams below.

Entry to the building

1. For each bowling session there will be a 15 minute slot when you will be able to enter the building, pay your fees and change from your outdoor shoes.
2. If you are early please stay in your car and wait for the main doors to be opened. They will be in a "held open position" for the 15 minutes so there is no need to touch the doors.
3. Your temperature may be checked with a hand-held unit.
4. To gain access please follow the arrows in through the female locker room and back via the

male locker room (see diagram). You must arrive in bowling clothes, there will be no changing allowed in the locker rooms, but you may hang your coats. You must take your bowls and bowling shoes with you to the green.

5. Please note if you have extreme difficulty bringing bowls from home into the club, i.e. you are infirm or you have used public transport or cycled, we will allow you to keep shoes and bowls in your locker. You should take them out of the locker quickly and rejoin the route. You must not sit on the bench and change shoes.
6. When in the locker room queue, do not loiter but allow space for those picking up bowls and shoes from their locker to rejoin the queue, **at all times keeping the two metre safe distancing**.
7. From the locker rooms follow the lanes identified with barriers to the Stewards desk.

Payment of Rink Fee

8. Everyone entering the building **must report to the Stewards desk**.
9. To keep our volunteers safe we cannot accept cash. You will only be allowed to pay for yourself and guests with your member card.
10. We are required to log all members for contact tracing. If you are not playing bowls the Steward will take your details. Full names on score cards will be used for bowlers. These details must be retained for 21 days.

Maintaining social distancing

11. After payment please go, still in your outdoor shoes, to your designated shoe changing area alongside rink 1 for players on rinks 1-4 and alongside rink 8 for players on rinks 5-8. Please ensure your bags are put to the side of the chair or under it. Keep your mask on until you get to the rink.
12. At the changing area the chairs are positioned to ensure safe distancing is maintained please do not move them.
13. To allow more space for safe distancing during the game, rinks 3 and 6 are not used for bowling. The outer walkways can be used for bowlers on rinks 1 and 8.

Playing the game

14. At each rink there will be one jack, one mat, scorecards, pen, sanitiser and wipes. Before starting your game, agree your individual roles as follows:
15. In order to ensure bowlers do not touch items touched by others, each person on the rink has a designated task as follows:
Triples
 - a. One Lead: At the start of the game he/she is designated to place the mat at each end wiping it off at the start and the completion of the game. This person will place

the mat on all occasions (but see alternative at 18 below). If they have lost the end the opponent will inform them where to place it.

- b. Other Lead: At the start of the game he/she is designated to handle the jack at all times, wiping it off at the start and the completion of the game. At the start of each end they will send up the jack to be positioned by the winning skip with his/her foot at the location he/she chooses
- c. One Number 2: performs all measuring, avoiding touching any bowl or jack
- d. Other Number 2: operates the score board (without touching switch or buttons, use a spray chalk canister or similar)
- e. One Skip: At the start of the game he/she obtains a score card and pen (wiped off), fills in score card **with full names**, enters all scores, enters the final score on league board, deposits the score card in the slot and the pen in the receptacle above.
- f. Other Skip: operates the score board (without touching switch or buttons, use a pen or spray chalk canister)

Pairs

When playing pairs, the leads also perform the duties of the 2's - see above.

16. Number 2's should kick the bowls back to a central position behind the mat.
17. Only spray chalk to be used to mark touchers.
18. The skips should avoid lifting the mat after they have bowled and let the designated lead come and pick it up. However, as an alternative, if you want to play with 2 mats, choose one lead and one skip to handle them – but only by the end marked LEAD or SKIP as appropriate.
19. When changing ends KEEP LEFT. The bowlers coming down towards you will be keeping to their left, so will be on the other side of the rink.
20. Avoid touching things. Do not touch the scoreboard switch or buttons - a pen, spray chalk canister, etc. can be used.
21. If at any time you forget and touch something (especially the wrong bowl, mat or jack) sanitise your hands and wipe the object touched.

Toilets, etc.

22. The two toilet entry doors will be latched open at all times so you need not touch them. The gents may not use the urinals. If all cubicles are occupied go back out of the toilet and wait for someone to come out. After leaving the cubicle, while washing your hands allow someone waiting to occupy the cubicle.
23. The Steward's desk and bar will have clear Perspex screens in front of them with slots at desk level.

24. To top up your member card you will be able to go to the bar area before or during the game. Do not form a long queue - wait for another opportunity. We prefer you to top up using debit or credit cards, but you may use £10 or £20 notes. In addition we plan to introduce an online top-up facility.

Exit from the building

25. On completion of the game the designated skip will mark up the league sheet with their pen, and deposit the score card in the slot and the pen in the receptacle above the slot. The designated leads will wipe down their mat or jack. Each player will sanitise any rink chair they had been sitting on.
26. To exit the building please change into your outdoor shoes at the chair you previously used. Put on your face mask and follow the route you came in, taking your bag, bowls and bowls shoes with you and your coat from the locker room. See exit route diagram below. Do not stop to chat inside the building.
27. If you have not deposited a coat in the locker room you may exit directly without going through the locker rooms.
28. To maintain social distancing, we must exit the building as soon as possible, within 15 minutes, so that the next session is allowed their 15 minutes to enter (there will be a half hour between bowling sessions).

TO HELP US ALL TO STAY SAFE

- **CLEAN EVERYTHING THAT YOU TOUCH**
- **KEEP TO THE 2 METRE RULE AT ALL TIMES WHILE IN THE BUILDING.**

If you have any symptoms of coronavirus:

a high temperature

a continuous cough

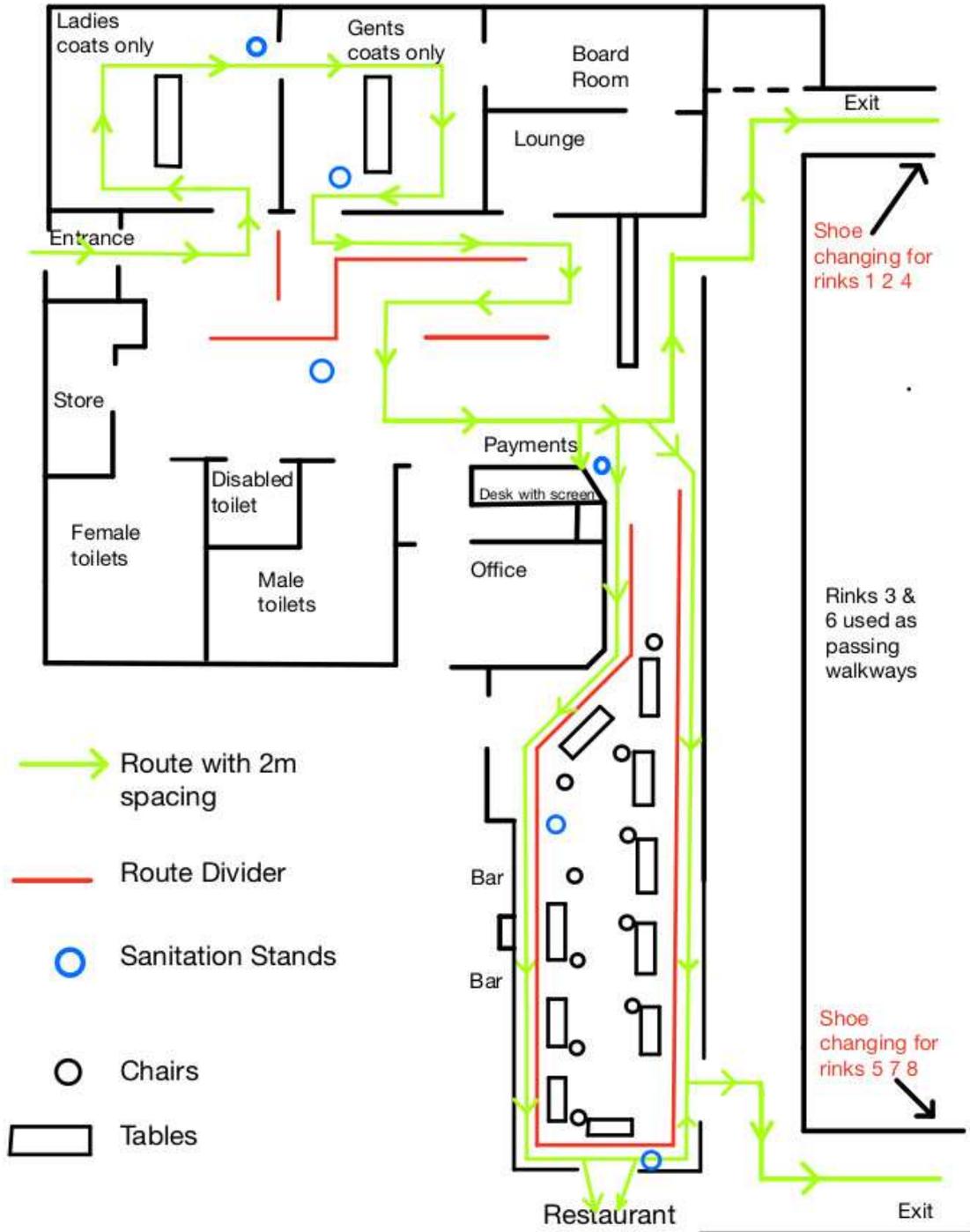
shortness of breath or difficulty breathing

change in taste or smell

do not come to the club, stay at home and dial the NHS 111 helpline for advice

We reserve the right to test your temperature and to ask you to leave the club premises if you are showing signs of coronavirus symptoms.

Entry Route



Exit Route

